

### English 1.3

Achievement standard	<b>91926</b>
Title	<b>Produce crafted writing</b>
Domain	English Written Language
Number of credits	5
Method of assessment	Portfolio
Assessment medium	Digital submission (PDF)
Period of assessment	The assessment activity and stimulus materials will be made available during Term 1, 2021. Schools must submit portfolios to NZQA by 24 September 2021.

#### Assessment format

Candidates will be required to develop and craft two pieces of writing (each of 350–700 words, depending on the type of writing), including one formal piece and one creative piece, in response to a task or stimulus chosen from a range of options provided by NZQA. All responses must be written in English.

Stimulus materials may be visual and / or written. Candidates may select different stimuli or the same stimulus for each of their two written pieces.

Candidates should draft and develop their ideas in writing using written text conventions accurately. The final pieces must clearly relate to the chosen task or stimulus.

Candidates may receive teacher feedback during the process of development, subject to the conditions of assessment below.

Candidates must preface each piece of writing with a concise statement of intent in which they explain their topic selection, intended audience and purpose.

#### Portfolio specifications

Candidates must submit:

- a cover sheet consisting of a statement of intent of no more than 150 words (not assessed) for each piece of writing
- two final pieces of writing, each of 350–700 words.

Note that in the case of poetry, candidates may need to submit more than one poem to demonstrate sufficient evidence to meet the standard.

## Conditions of Assessment

Teachers will give candidates access to the assessment activity and stimulus materials when they decide the candidates are ready to craft each piece of writing for assessment.

Candidates must complete their pieces for assessment independently under teacher supervision, in accordance with the NCEA [Assessment and Examination Rules and Procedures](#). The portfolios must be all the candidates' own work.

Schools must ensure the authenticity of candidate work submitted for assessment.

## Feedback

Teachers may provide oral or written feedback only ONCE during the writing process, using a "hands-off" approach. If the student needs more than one feedback opportunity, then they are not ready for assessment, and the piece becomes a formative piece and cannot be submitted in the final portfolio.

Feedback may only comprise:

- codes indicating areas where further work is required on language or structure, or accuracy in grammar, spelling, punctuation or paragraphing (e.g. a 'T' to indicate tense error). These may be applied to no more than 25% of a piece.
- general comments, given verbally or in writing (e.g. "you need to make the tenses consistent across the piece")

Teachers must not correct errors, rewrite sentences, make detailed written annotations, or give verbal feedback identifying and commenting on individual errors throughout whole pieces of writing.

## Submission and authenticity declaration

Candidates may craft their pieces of writing digitally or on paper. Handwritten submissions, including the cover sheet, must be scanned and submitted digitally.

Teachers must sign the statement of intent (cover sheet) for each piece of writing as a declaration of authenticity prior to submission.